**Employee Recognition**

 **Lebanon Community School District #9**

The Lebanon Education Foundation would like to recognize an outstanding employee of the district. We are asking our employees, students and parents to nominate an **Outstanding Employee** who will receive this award at the Hall of Fame dinner held in October. Please nominate an employee of the district who has had a positive, profound impact on you (as a student or employee) or on your child (as a parent). All employees are eligible for recognition so please consider: teachers, coaches, maintenance personnel, cooks, administrators, bus drivers, classroom aids, etc. The nomination form must be completed and returned to **one of the school offices.** The LEF selection committee will review all nominations. The employee will be notified of their award prior to the October banquet.

**Employee Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Employee position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Give evidence that the named employee deserves this recognition. You may site a specific incident or a general atmosphere created by this individual.***

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**Student name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent or guardian signature (required)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Employee signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact information (phone or email)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Nominations that are not signed will not be considered. Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***